

**CITY OF CAYCE***MAYOR*  
ELISE PARTIN*MAYOR PRO-TEM*  
JAMES E. JENKINS*COUNCIL MEMBERS*  
TARA S. ALMOND  
EVA CORLEY  
TIMOTHY M. JAMES*CITY MANAGER*  
REBECCA VANCE*ASSISTANT CITY MANAGER*  
SHAUN M. GREENWOOD**CITY OF CAYCE  
Regular Council Meeting  
July 7, 2015**

The July Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Director of Utilities Blake Bridwell, and Chief Charles McNair were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

**Call to Order**

Mayor Partin called the meeting to order. Council Member James gave the invocation. Mayor Partin introduced Ms. Darlene Walton to lead the assembly in the Pledge of Allegiance. Ms. Walton served in the United States Army Women's Army Corp as a Field Medic/Neuro Psych Technician at Brooks Army Medical Center. She also took care of returning injured soldiers at Ft. Sam Houston, Texas. She was the Adjutant/Finance Officer for Post 130 Cayce Memorial and has been the Commander for the past two years. Ms. Walton served on the Hospital and Vet Benefit Committee for six years and was the State American Legion Representative at Dorn Medical.

**Approval of Minutes**

Council Member Jenkins made a motion to approve the June 2, 2015 Regular Council Meeting minutes, the June 8, 2015 Special Council Meeting minutes and the June 17, 2015 Public Hearing and Special Council Meeting minutes as written. Council Member James seconded the motion which was unanimously approved by roll call vote.

**Presentations****A. Presentation of Whole Sole Awards**

Mayor Partin asked Mr. Ben Wright, the Utility Department's Field Manager, and Mr. Jorge Dominguez, a Field Crew Member, to come forward. She explained that Mr. Wright recommended Mr. Dominguez for the City's Whole Sole Award. Recently Jorge Dominguez responded to a call after hours from a resident who needed her water turned off. Not only did Jorge provide prompt and courteous customer service, he went

above and beyond his job duties to help the resident understand how to repair a water leak on her side of the line. Jorge was so friendly and helpful, the resident felt compelled to write an email thanking him and the City for the service that was provided.

Next Mayor Partin asked Ms. Danielle McCord, the City's Victim Services Advocate and Lt. Mike Gearon to come forward. Ms. McCord recommended Lt. Gearon for the Whole Sole Award for going above and beyond for a recent domestic abuse victim. Mayor Partin explained that recently there was a young man who was beaten by his step father while his mother was in the home and did nothing to help her child. To make matters even worse the Department of Social Services placed his mom and his sister at his grandmother's house which is where he planned to stay so that he could heal and await his stepfather's trial.

Lt. Gearon made the decision to welcome this young man into his home with open arms. He literally only had the clothes on his back and Lt. Gearon spent his own money buying him shoes, clothes, toiletries, etc. not expecting a dime in return. Lt. Gearon went to this young man's school and ensured that he got extra help so that he could still graduate on schedule. Lt. Gearon arranged for him to take the SAT and drove him there so he wouldn't miss out on the test. He devoted his personal time, his home, and his money to turning this young man's negative into a positive.

Lt. Gearon spent countless hours mentoring this young man, crying with him, and ensuring that he had everything he needed to be successful. He is a Hero in this young man's mind and because of him this young man has a fresh start with endless possibilities for an exceptionally bright future.

Mayor Partin asked Mr. Ben Wright and Mr. Michael Paulchel, the City's Assistant Field Manager to come forward. She explained that Mr. Wright nominated Mr. Paulchel for the City's Whole Sole Award.

She stated that in his nomination Mr. Wright stated that Mr. Paulchel is a very important asset to the City and always goes above and beyond to save the City money. Recently the sewer department was receiving odor complaints at the Six-Mile Creek pump station. Chemical addition upstream of the pump station at a cost of \$62,000 per year did not prevent the odors. Initially Mr. Paulchel purchased some rubber mats to cover the wet well and valve pit, hoping that would remedy the odors. The odors were not as strong, but still lingered.

Next Mr. Paulchel checked three surrounding manholes and found that there were strong odors escaping from around the lids. He got quotes from the City's suppliers for manhole carbon filters and tried to find a carbon filter for the vent on the wet well. The price for the manhole carbon filters were \$395.00 each and they did not make a filter for the wet well vent. Instead of purchasing the manhole carbon filters for

each manhole Michael spent \$200.00 on sheet metal and some other materials and handmade three carbon filters. He hammered the sheet metal into form and also invented a carbon filter to fit the wet well vent. The City has not received an odor complaint since. Mr. Pauchel ingenuity saved the City \$985.00 on the manhole carbon filters alone.

Mayor Partin thanked the three Whole Sole Award recipients for going above and beyond in their positions with the City.

**B. Presentation of Cayce Calendar Winners**

Mayor Partin explained that every year the City has a photo contest for the Cayce Calendar that is given to all residents. Ms. Renea Eshelman's photo, "Cayce Reds", was chosen as the winner and is featured on the cover of the calendar and for the month of June. She presented Ms. Eshelman with a \$100 check and thanked her for her beautiful photograph. Mayor Partin thanked all the winners for their participation. She advised that calendars were now ready to be picked up at City Hall.

**C. Presentation of Lowe's Grant by Ms. Jacqueline Buck with Keep the Midlands Beautiful**

Ms. Buck, the Executive Director of Keep the Midlands Beautiful, stated that Mayor Partin had seen on social media that Irmo had received a grant from Lowe's for a park and she contacted Keep the Midlands Beautiful to see if Cayce was eligible for a similar grant. City staff worked with Keep the Midlands Beautiful staff and submitted an application for a grant. The City was chosen as one of the fifty grants that Lowe's did nationwide. Ms. Buck presented Council with a check for \$10,000.

Mayor Partin thanked Ms. Buck for all her assistance and explained that the grant monies will be used for a park currently being built in Riverland Park. Ms. Vance stated the money will be used to purchase playground equipment, benches for the park and equipment for the Parks Department.

**D. Presentation by Cayce Public Safety Foundation to Cayce Public Safety Department**

Ms. Pamme Eades, the Secretary of the Public Safety Foundation, explained the mission of the Foundation. She stated that the Cayce Public Safety Foundation was designated as a 501(c) (3) organization in August 2010 for the purpose of providing a vehicle for the citizens and businesses to help strengthen Cayce's Public Safety team's capacity to protect, serve and support the quality of life in our community. The Foundation raises funds to provide the members of Cayce Public Safety with equipment and resources to

make their jobs and the community safer. Ms. Eades presented the Public Safety Department with equipment purchased with monies raised through the Cayce Serves Tennis Tournament.

E. Presentation by Ms. Kara Carmine re 2015 Congaree Bluegrass Festival

Ms. Carmine stated she was excited to announce some new developments for the 2015 Congaree Bluegrass Festival. She explained that City staff and the Cayce Events Committee had been working very hard to take the festival to a new level since Council awarded the Festival \$30,000 in Hospitality Tax Funds. She stated the Committee is committed to effectively turning the concert in the park into a true music festival.

Ms. Carmine explained that the Events Committee voted to change venues and will hold the CBF at the Historic Columbia Speedway this year. This location solves many issues the event is facing in regards to crowding, parking, and logistics for transporting attendees from distant parking areas to the park entrance. The speedway has plenty of room for parking on-site, as well as room to add more food, craft, art, and marketing vendors, exhibitor tents, and an extended children's play area. Large tents will be utilized to provide shade and make certain everyone is comfortable.

Ms. Carmine stated that in addition to a change in venue, the Committee voted in a 4 to 2 vote to allow beer/wine sales in a restricted area this year. It will be sold in a large tent to be called the Congaree Bluegrass Pub. It was felt that this is the best compromise to add alcohol sales as an option for the first time at this event. Alcohol will not be permitted in any areas of the festival except in the Pub tent. However, it was decided it would be unwise to continue to prohibit alcohol sales altogether.

Ms. Carmine stated that after much discussion, the Committee voted to enact a minimal admittance charge this year. Prices are \$5 for adult tickets (children 12 and under will remain free). It was agreed that this is another necessary measure that needs to be put in place to continue to grow the festival and extend its reach into surrounding communities. Charging for tickets, even a nominal amount, adds value to the festival. By adding value, it affords a greater ability to attract people from farther distances, provides a means to use free tickets as "giveaways" with radio, television, and social media marketing campaigns, and will entice sponsors to support the festival by giving them something they can then share with their family, friends, and co-workers. She emphasized that charging for tickets is not about making money but about marketing and growing this wonderful family and community event.

Ms. Carmine stated that the Committee also voted to add a second day to the festival this year. It will be called the Congaree Gospel Bluegrass Gathering and will take place at the same location from 1pm - 4pm on Sunday. This portion of the event will be free to all, will not offer beer/wine sales, and will feature gospel bluegrass music.

Ms. Carmine explained that the Events Committee and City staff involved with this festival are extremely excited about the progress being made in taking the Congaree Bluegrass Festival to a new level and solidifying the longevity of this annual festival for many years to come. All of the decisions that have been made this year have been done so with the future in mind. Committee and Staff are hopeful that, as this event continues to grow, it will also be able to draw in bigger talent, attract more festival goers from around the region and continue to make this an amazing annual event for our City.

Mayor Partin stated she was excited about the new Sunday Gospel Day and thrilled with the work the Events Committee had done to grow the CBF. She asked if the Committee had discussed giving the City residents a discounted ticket price. She expressed concern about residents who have attended and supported the CBF in the past now having to pay a \$5 admittance fee. Council Member James stated that he would like for the City's residents to either have a discounted ticket price or possibly not be charged an admittance fee at all. Ms. Carmine stated she felt confident that the Committee would agree with Mayor and Council and adjust the pricing for the City's citizens.

#### **Public Comment Regarding Items on the Agenda**

Ms. Corder advised that no one had signed up for Public Comment.

#### **Resolutions**

- A. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Contract with City of Myrtle Beach

Council Member James made a motion to approve the Resolution approving a law enforcement assistance and support contract with the City of Myrtle Beach and authorizing the City Manager and the Director of Public Safety to sign the agreement. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Consideration and Approval of Resolution Approving Multijurisdictional Drug Enforcement Unit Agreement

Council Member James made a motion to approve the Resolution approving a multijurisdictional drug enforcement unit agreement. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

#### **Other**

A. Approval of FY15-16 Memorandum of Agreement between the City of Cayce and the Department of Juvenile Justice's Detention Center

Ms. Vance stated that again this year the Department of Juvenile Justice had submitted a Memorandum of Agreement. This agreement maintains the per diem rate of \$50.00 as last year. She explained that in the past, the City Attorney recommended making modifications to the agreement, deleting the disclaimer of financial responsibility by DJJ for medical costs and inserting the transport clause that has been included in past agreements. The proposed paragraphs again states that *"DJJ shall not be financially responsible for the cost of medical care provided to a juvenile detained in its juvenile detention center for any injury, illness, condition, or medical need that pre-existed the juvenile's admission to its Detention Center"*.

Ms. Vance explained that in previous years the City Attorney also recommended that the paragraph on page two stating *"local law enforcement agency having jurisdiction where the offense was committed shall be responsible for transporting all juveniles to and from DJJ's Juvenile Detention Center"* be replaced by an alternate paragraph stating "DJJ shall be responsible for transporting juveniles to and from its Juvenile Detention Center in Columbia and any staff secure or community residence placement to which is assigns a juvenile detainee." This is the same language included initially in the FY2003-2004 agreement and carried forward each year.

Ms. Vance stated that this year the Department of Juvenile Justice stated in their cover letter that the "agreement will not be accepted by the department if altered or amended in any way." After discussion, Council Member James stated he would not support signing the agreement without amending it as it has been done in the past. He explained that the City should not be held responsible for the medical costs of any juvenile that is detained. Council Member Jenkins stated that he felt that staff should contact DJJ for clarification on the agreement. Mayor Partin expressed concern with not proceeding with the amended agreement since there would not be any agreement in place.

Ms. Vance stated that her professional advice is that even with the City altering the agreement the Department of Juvenile Justice has laid out how they are going to perform and it will not change just because the City changes the agreement.

Council Member James made a motion to approve the revised Memorandum of Agreement with the Department of Juvenile Justice that contains a strikethrough which deletes the paragraph in question on medical expense and that the paragraph on transportation issues also be changed as it has been done in previous years. Council Member Almond seconded the motion which was unanimously approved by roll call vote.



Council Member Jenkins stated that staff needs to get to the bottom of the issue so the City will not be working under an unsigned agreement.

**B. Discussion and Approval of Hospitality Tax Fund Request – Christmas in Cayce and Carols Along the Riverwalk**

Ms. Corder stated Cayce staff is requesting to be allowed to utilize up to \$13,000 of Hospitality Tax Funds for Christmas in Cayce and Carols Along the Riverwalk. These events have continued to grow year after year in our City and attract more visitors to this area each year. Cayce staff is requesting \$10,000 for Christmas in Cayce to begin phasing in new, long lasting LED lights to replace the older lights in the light displays at City Hall.

Ms. Corder stated that the Events Committee and Cayce Staff are also requesting \$3,000 for the Carols Along the Riverwalk event. These funds will be used to add more lights and decorations to the venue, along with a Christmas tree, refreshments, trolley service for the attendees and advertising of the event.

Council Member James made a motion to approve the request for \$13,000 in Hospitality Tax Funds for Christmas in Cayce and Carols Along the Riverwalk. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated she appreciates all that the Events Committee is juggling. She stated they provide wonderful opportunities for the City's residents to go to events and be with each other.

**City Manager's Report**

Ms. Vance stated that there are several City Park's renovations currently under way. Burnette Park's renovations were just completed and the park in Riverland Park is in the process of being built. She explained that in the next ninety days a name for this park will need to be chosen. She stated that construction has started and the contractors have ninety days to do the base bid. The City received a \$10,000 grant by Lowe's which will help with purchasing playground equipment and benches for the park. She stated that staff has also applied for a CSX grant to help cover the cost of the picnic shelter. If the City receives this grant money, it will add to the base bid and extend the time the contractor will need to build the picnic shelters.

Ms. Vance stated that the City has approximately \$500,000 to make improvements in Guignard Park. She explained that City staff is doing in-kind work in the park as part of the City's match to the grant and will start this work in August. Once this work starts at least part of Guignard Park will be closed.

Ms. Vance explained that Phase II of the Riverwalk was damaged during the recent heavy rains. Part of the sidewalk was washed away and the pilings under a bridge were seriously undermined. She explained that either the bridge will need to be replaced or improvements will need to be made to the pilings and the riverbanks on either side of the bridge to secure it. She stated that staff has discussed this with the City's insurance company and a portion of the damage will be covered. Once staff receives the estimates for the repairs it will be brought before Council to discuss options for funding the repairs.

Ms. Vance explained that part of the damage on the Riverwalk was caused by runoff from Martin Marietta. She stated that Martin Marietta has graciously agreed to help the City with rip-rap and rock. They have also agreed to work with staff to implement a long term solution for the runoff.

Ms. Vance stated that the City received a DOT enhancement grant for State Street years ago and DOT is going to bid it out in September and hopefully it will be completed in the spring of 2016. She explained that the project had to be re-bid because the initial bids came in over the amount that DOT had budgeted for the project. She stated that the name of the DOT enhancement grants had been changed to TAP grants. These grants now only fund lighting and sidewalks. The City has received funding for Phase I and II of Julius Felder and Phase I and Phase II of Riverland Drive. Staff learned that there were monies left over in the Midlands TAP Grant budget and have applied for additional funding to finish the sidewalks on Julius Felder. She stated that the current sidewalks are in disrepair especially the section near Hemlock Street. Staff has contacted DOT and asked them to repair these sidewalks since they are a safety hazard.

Ms. Vance stated that the Fire Department experienced significant flooding in June. She explained that Ms. Corder is working with various contractors to have the building repaired. She commended the Fire Department staff for patiently dealing with the current conditions in their building. She explained that insurance will cover some of the costs but the City will have to incur costs as well.

### **Committee Matters**

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Almond made a motion to approve entering the following Committee minutes into the City's official record:

Events Committee – May 14, 2015



Council Member Corley seconded the motion which was unanimously approved by roll call vote.

#### **B. Appointments and Reappointments**

Mayor Partin stated that currently there is one open position on the Zoning Board. Ms. Robin DiPietro has submitted a potential member application for this Board. Council Member Almond asked if the Zoning Board makes recommendations for potential members for the Board. Mr. Greenwood explained that the Zoning Board does not make recommendations since it is quasi-judicial and it would not be appropriate.

Council Member Almond made a motion to appoint Ms. DiPietro to the Cayce Zoning Board. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin explained that there are four open positions on the Consolidated Board of Appeals. She stated that members of this Board are appointed by Council. They reviews citizen appeals to ensure building codes, property maintenance codes and fire codes are properly interpreted and implemented fairly. Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional. Ms. Vance explained that this Board needs to have all the open positions filled and be active before the new demolition program can start.

Mayor Partin explained that the demolition program is a program that residents have asked Council for years to put in place. She stated that Council was able to commit some funds to the program for the first time this year. She explained that properties that are dilapidated, considered a nuisance and could possibly be a safety hazard will be paid to be torn down by the City and a lien will be placed on the property. Ms. Vance stated any appeals would go before the Consolidated Board of Appeals so the Board needs to be functional.

#### **Council Comments**

Council Member Almond stated that the three Whole Sole Award recipients speak to the many dedicated and qualified employees the City has. She thanked all the employees for their great work.

Mayor Partin stated that the City's employees do an amazing job every day and she and Council are very thankful for them.

Council Member Jenkins thanked staff for all their hard work. He stated that there was a large pile of clothes and household furniture by the road on Lexington Avenue. He asked if the City's sanitation staff have to pick up those kind of items by hand and asked if it was legal to put those items out by the road. Ms. Vance explained that staff picks up those items by hand or either with a pitchfork or the grabber. She stated that if the garbage is items that the City does not pick up then staff leaves a door hanger at the property informing the resident. If it continues to be a problem than the Code Enforcement Officers get involved. Council Member Jenkins stated that he would like piles of this type of garbage to be investigated before staff picks it up. He stated that he feels like some residents are taking advantage of a good system. Council Member Almond stated that she would like to see information put on the City's social media regarding what items the City will and will not pick up on white goods day. She stated that people still put out televisions even though the City no longer picks them up.

#### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements For a drainage study
- C. Discussion of negotiations incident to a contractual arrangement with SCANA for lighting services for State Street Phase 4
- D. Discussion of negotiations incident to a contractual arrangement for Financial services

Council Member Jenkins made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

#### **Possible Actions by Council in follow up to Executive Session**

Item IX. B.

Council Member James made a motion to accept the RFQ the City received by American Engineering Consultants Inc. and to authorize the City Manager to execute a contract for a Stormwater Drainage Study on the Avenues and the surrounding areas. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Item IX. C.

Council Member Almond made a motion to approve the agreement with SCANA for lighting services for State Street Phase 4 and to authorize the City Manager to sign the agreement. Council Member James seconded the motion which was unanimously approved by roll call vote.

Item IX. D.

Council Member James made a motion to authorize the City Manager to negotiate and sign an agreement with Segal as discussed in Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

**Adjourn**

There being no further business, Council Member Corley made a motion to adjourn the meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:42 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy C. Corder, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.\* *THANK YOU.*

## COUNCIL MEETING SPEAKERS' LIST

*Date of Meeting*     July 7, 2015    

Name	Address	Agenda Item

\*Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71. Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.